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I. THE HISTORICAL BACKGROUND

Holy Family College of Nursing aims to be the center of academic excellence in the field of nursing education. The School of Nursing, Holy Family Hospital, New Delhi started in 1956, was a bud which has bloomed into College of Nursing. In all these years it has stood steadfast for the mission and vision of providing high quality nursing education. B.Sc(Hons) Nursing programme started in the year 2011 under University of Delhi. The College was inaugurated on 12th August 2011 by His Grace Vincent M. Concessao, Archbishop of Delhi. The occasion was graced by the Guests of honour, His Grace Bishop Mulakkal, Auxiliary Bishop of Delhi and Prof. Dinesh Singh, Vice Chancellor of Delhi. The College has started with Post Basic B.Sc Nursing and M.Sc. Nursing courses from the accademic session 2016 -2017 . The first annual convocation was held on 17th March, 2017 which was graced by the presence of Prof. Yogesh K.Tyagi, Vice Chancellor University of Delhi as chief guest. His grace Arch Bishop Anil J.T.Couto President New Delhi Holy Family College of Nursing of nursing presided over the function.

Holy Family Hospital is the parent hospital of the College. It is a 345 bedded multi- specialty Hospital, run by the New Delhi Holy Family Hospital Society and managed by the Delhi Catholic Arch- Diocese. It is registered as a Charitable Non- profit Registered body under the Societies Act/ XXI of 1860 and has the Archbishop of Delhi as its Chairperson. It was founded by the Medical Mission Sisters in 1953. The foundation stone was laid by His Excellency, Dr. Sarvapalli Radhakrishnan, Vice President of India. Subsequently, the running of the Hospital was handed over to Delhi Catholic Archdiocese in 1990.

The Hospital endeavours to maintain a good General Hospital standard that will benefit people from all economic strata of society. A strong emphasis is placed on promotive and preventive health services; these are rendered through outreach programmes and always in collaboration and co-operation with the people and the Government. The Hospital is alert to the changing needs of the people it serves; it will pioneer, go beyond present situations; take risks and respond to the signs of the times in effective love and service within the scope of its purpose.

II. PHILOSOPHY

Holy Family Hospital, New Delhi

The vision and values of the Founder Mother Dr. Anna Dengel, are an integral part of the philosophy of this Hospital.”Open and attentive to the signs of the times, the Hospital endeavours to respond to the needs of Society by offering its services even in areas where others hesitate or fear to tread. “ The dignity of the person supersedes all other considerations and there is no discrimination of class, caste, creed or religion. Health in its wholeness is the chief concern, and the Hospital puts all its resources, human, material and spiritual at the service of those in need.

At the core of Holy Family Hospital, New Delhi, lays the conviction that all people are equal and share the same divine life. The Creator of all life calls forth from all of us in this institution a commitment to serve our fellowbeing. All the services in this Hospital aim to preserve, protect and promote healing of the whole person, through a General Medical Hospital facility.

“A Caring Attitude” is the hallmark of all the services offered and not just the dignity but also the divinity in a human person is recognized in all our endeavours.

Holy Family College of Nursing

The College believes in providing nursing education based and built on scientific principles, sound educational theory and clinically sound practice in order to prepare clinically excellent, professionally qualified nurses who will work efficiently in all health care settings to meet the health needs of the society.

III. OBJECTIVES

1. Acquire knowledge of theory and principles of nursing and allied subjects which are required for comprehensive nursing practice.
2. Care of patients with a spirit of love and service, regardless of caste, creed or colour.
3. Develop skills in applying scientific principles and knowledge in rendering health services in the hospital and community.
4. Acquire skills in identifying health needs of the community & provide comprehensive community health nursing services.
5. Training students in an efficient and effective way for the overall development of their personality and also as competent professional nurses.

IV. OVERVIEW OF THE COURSE

General Nursing and Midwifery

Duration of the course : 3 years

The purpose of the course is to assist students become competent professional nurses committed to the promotion of health, prevention of disease, care during illness and rehabilitation of the clients.

The curriculum has been planned to provide a broad concept of the fundamental principles of quality nursing care based on strong theoretical concepts to enable students to function effectively in varied health care settings at individual, family and community levels, in urban as well as rural areas.

Students will have practical experience both in hospital and community settings. Nursing Council Examinations will be held in September each year. However, internal assessment will be done continuously throughout the academic session by conducting unit test, term tests, pre council exam, assignments, projects, and other reports.

Internal Assessment

- There is 25% internal assessment for all theory papers and 50% for all practicals.
- Minimum pass marks are 50%. Anyone failing in internal assessment will not be allowed to appear in council examination.

Attendance Requirement - 80% in theory and 80% in practical for appearing in the examination. However, 100% practical attendance & requirements must be completed before the award of diploma as per Indian Nursing Council and Delhi nursing council guidelines.

V . ELIGIBILITY AND ADMISSION CRITERIA FOR THE YEAR 2018

GNM 2018 - 2021

The Minimum education eligibility criteria for admission to GNM programme

1. 10+2 with English and must have obtained a minimum 40% at the qualifying examination.
2. English shall not be included for calculating the percentage.
3. List of the subjects to be considered for admission is given below. Any four subjects including English (three subjects + English) from the list given below are to be considered for admission. Student must have passed in all the subjects of 10+2 (five subjects as per C.B.S.E policy)
 - a) Physics
 - b) Chemistry
 - c) Biology
 - d) Mathematics
 - e) English
 - f) Commerce
 - g) Accountancy
 - h) Economics
 - i) Business Studies
 - j) Computer Science/Informatics Practice / Word Processing / Multimedia
 - k) History
 - l) Geography
 - m) Civics
 - n) Sociology
 - o) Psychology
 - p) Political Science
 - q) Home Science
4. Age 17-35yrs as on 31st December 2018
5. Only women unmarried candidates are eligible for the course

VI . SELECTION TEST

Selection test will be held on 22nd June 2018, Friday at 09.30 am in College of Nursing. The selection test will be of two hours (2 hrs) duration and shall contain multiple choice (objective type) items. The test will be based on secondary school certificate (10th) curriculum of Science, Maths and some items of English comprehension.

Candidates will be called for interview on 23rd June 2018, Saturday. List of selected candidates will be displayed on the college notice board on 25th June 2018, Monday by 2 pm.

1. Selected candidates will have to undergo medical check up for fitness at Holy Family Hospital, New Delhi for which they will have to bear the expenses.
2. Admission will be confirmed only after making the complete payment and verification of all original certificates required for admission.
3. All admissions are provisional, subject to the verification of original documents and Medical Examination conducted by Holy Family Hospital, New Delhi.

*** Total number of seats - 30**

Last date for submission of application form 19th June, 2018 Tuesday by 4.00 pm

VII. FEE STRUCTURE FOR GNM PROGRAMME 2018-2021

The following fees are to be paid after acceptance for admission to the School. (The amounts are subject to change in keeping with rising costs)

	First Year	Second Year	Third Year
Admission Fees	35000		
Sports	1000	1000	1000
Library Fees	2000	2000	2000
Stationary	500	500	500
Correspondence	200	200	200
Tuition Fees	50000	50000	50000
SNA Fees	3000	600	600
Educational / Institutional Visit	2500	2500	2500
Lab Charges	1500	1500	1500
Hostel Maintenance Fees	10000	10000	10000
Total	1,05,700	68,300	68,300

VIII. OTHER FEES:

1. Mess charges Rs. 1500/- per month is to be paid in advance by 7th of each month. This amount is subject to change according to the hospital policy. During the period of annual leave, mess money will not be charged.
2. Medical examination fees (To be paid separately)
3. Vaccination charges - Hepatitis B & Chicken Pox to be paid separately.
4. Delhi Nurses Registration Council examination fee for three years Rs. 3900/- (Rs. 1300 per year, subject to change).
5. Nursing Registration with the Delhi Nurses Registration Council after completion of training of 1500/- registration fee. (Subject to change from time to time).
6. The expenditure for the uniform and books shall be paid separately.

Students have to bring all the items for their personal daily use. They must bring wristwatch with seconds hand, electric iron box and tiffin carrier (with 3 - 4 compartments), thermos flask along with other articles. Four sets of uniform dresses and text books will be provided at actual cost for which the students have to pay.

IX. FACILITIES PROVIDED

Free medical facilities upto Rs. 10,000/- per year (Non cummulative). These medical facilities are available for 3 years only.

X. OTHER ACTIVITIES

1. All students must be members of the Student Nurses Association.
2. All Catholic students must be members of the Catholic Nurses Guild of India (CNGI).
3. All students are encouraged to participate actively in varied spiritual activities viz. Holy Liturgical services, retreats, recollection and prayer meetings which are very essential and form a great part of their development as dedicated nurses.

XI. RULES & REGULATIONS

All students are expected to comply with the rules and regulations currently in force in the college and hostel. A student may be dismissed if found not keeping up to the requirements academically or found medically unfit or indisciplined. If a student is found frequently violating hostel/college rules and regulations, a warning shall be given in the first instance. After three warnings, if still found the student may either be dismissed or be given suitable punishment depending on the severity of the incident or mistake. Wearing of the specified uniform is compulsory during clinical duty hours. Punctuality and strict adherence to duty hours is compulsory.

CAUTION: Students are discouraged from possessing valuables and jewellery when residing in the hostel and the authorities will not be responsible for any loss or theft.

XII. DIRECTIONS TO THE CANDIDATES FOR SELECTION TEST:

1. Follow the instructions for filling up the OMR Answer sheet as given in the Question Booklet during the selection test.
2. The Examination Hall shall be opened half an hour before the commencement of examination.
3. No candidate will be allowed to enter the Examination Hall after the commencement of the test.
4. Each candidate must show (on demand) her Admission Ticket.
5. No candidate is permitted to leave the Examination Hall before the expiry of allotted time for the selection test.
6. A seat with a number will be allotted to each candidate. Candidate must find out and occupy her allotted seat.
7. Candidate should not leave the Hall without handing over her answer sheet to the invigilator on duty.
8. When the time allowed has expired, the answer sheet must be surrendered, even though the candidate may not have answered any part of the question paper.
9. All candidates are required to bring their own HB pencils, blackball pens and erasers etc. No

candidate shall tear a leaf or a part of it from the answer sheet and / or question paper.

10. Candidates are forbidden to write answers (or anything else) on the question paper and to remove any paper from the room.
11. Candidates are forbidden to write their name or any distinctive mark leading to disclosure of their identity in any part of their answer sheet except in the space provided.
12. Candidates will be required to sign their names on the attendance sheet and give their left thumb impression.
13. Smoking in the Examination Hall during examination hours is strictly prohibited.
14. No tea/coffee, cold drinks or snacks are allowed to be taken into Examination Hall during examination hours.
15. A candidate found guilty of the use of dishonest or unfair means or disorderly conduct in the examination shall be disqualified and be debarred from appearing in any future selection test of the college.
16. Mobile phone / calculator / electronic devices are not allowed inside the Examination Hall.

XIII. ADMISSION CALENDAR AND OTHER INFORMATION

Schedule / Event

1. Last date for submission of Application - Tuesday, 19th June 2018 by 4 pm
2. Selection Test - Friday, 22nd June 2018 from in 09.30 am to 11.30 am
3. Interview - Saturday, 23rd June 2018, 9 am onwards

Selection List

- First list - Monday, 25th June 2018 by 2.00 pm
- Second list - Monday, 2nd July 2018 by 2.00 pm
- Third list - Monday, 9th July 2018 by 2.00 pm

Last date for acceptance of seat in writing & payment of fees:

- First list - Saturday, 30th June 2018 by 4.00 pm
- Second list - Saturday, 7th July 2018 by 4.00 pm
- Third list - Saturday, 13th July 2018 by 4.00 pm
- The classes begin - Monday, 1st October 2018

17. Awards/Certificates/Medals received for Curricular / Extra-Curricular activities :
 (1) _____
 (2) _____
 (3) _____
18. Parents :
 (a) Father's Name _____ Occupation _____ Ph. No. _____
 (b) Mother's Name _____ Occupation _____ Ph. No. _____
 (c) Monthly Income _____
19. Local Guardian :
 (a) Name _____
 (b) Relationship _____ (c) Occupation _____
 (d) Address _____

 (e) Telephone Number, if any _____
20. Name and address of three references
 (a) Headmaster/Headmistress/Principal of School/College last attended

 (b) Parish Priest/Vicar (in case of Christians)

 (c) Unrelated respectable person who knows the applicant personally.

21. Have you applied for Nursing in any other institution. If so the name of the institution.

22. List of Copies of certificates to be attached alongwith application (please tick accordingly)
 (a) Matriculation/SSLC Mark sheet (f) Conduct Certificate from Principal/Headmistress
 (b) Matriculation/SSLC Pass Certificate of School last attended.
 (c) 12th Class Mark Sheet (g) Self addressed envelope.
 (d) 12th Class Pass Certificate (Provided with Prospectus)
 (e) Proof of Age

DECLARATION

1. We have gone through the prospectus and are fully aware of the financial arrangement to be made available for this course and agree to the conditions stated in the prospectus.
2. We also declare that the statements given on this form are true.
3. We accept all the rules and regulations mentioned in the prospectus.

Signature of Parent :

Signature of Applicant :

Full Name :

Full Name :

Address :

Address :

Note : The application should be completed in all respects. Incomplete applications will be rejected. Completed application alongwith attested copies of certificates should reach The Principal, Holy Family College of Nursing, Okhla Road, New Delhi-110025 by 4.00 p.m. on 19th June 2018.

(Copy for the Invigilator)

HOLY FAMILY COLLEGE OF NURSING

Okhla Road, New Delhi - 110025

ADMIT CARD

Application No : G18 /
Roll No. :
Name :
(in block letters)
Entrance Exam Date : **22nd June 2018, Friday**
Time: 09.30 am to 11.30 am
Reporting Time : **8.30 am**
Venue : **Holy Family College of Nursing**
Okhla Road, New Delhi - 110025

Affix
Attested
Recent Photo
Here

Candidate's signature
(to be done in front of invigilator)

Signature of the Principal
(Holy Family College of Nursing)

(Copy for the Candidate)

HOLY FAMILY COLLEGE OF NURSING

Okhla Road, New Delhi - 110025

ADMIT CARD

Application No : G18 /
Roll No. :
Name :
(in block letters)
Entrance Exam Date : **22nd June 2018, Friday**
Time: 09.30 am to 11.30 am
Reporting Time : **8.30 am**
Venue : **Holy Family College of Nursing**
Okhla Road, New Delhi - 110025

Affix
Attested
Recent Photo
Here

Candidate's signature
(to be done while filling Application form)

Signature of the Principal
(Holy Family College of Nursing)